

Date: March 30, 2016
To: UVU Board of Trustees
From: Linda Makin, Vice President, Planning, Budget, and Human Resources
Cara O'Sullivan, Policy Officer
Re: Policies for March 30, 2016, Board of Trustees

The following policies will be presented to the Board of Trustees for approval:

Policy 101 *Policy Governing Policies* (Temporary Emergency, Limited Scope)

Sponsor: Linda Makin

Steward: Karen Clemes

Summary: The limited scope changes address the update to Attorney General/General Counsel references. The revisions also address the role that General Counsel has in UVU policy development and approval.

Policy 109 *Contacting the Attorney General's Office* (Temporary Emergency, Limited Scope)

Sponsor: Linda Makin

Steward: Karen Clemes

Summary: The limited scope changes address the update to Attorney General/General Counsel references. The revisions also address UVU General Counsel's role as the intermediary between UVU and the Attorney General.

Policy 247 *Contract Review and Signature Authority* (Regular)

Sponsor: Val Peterson

Steward: John Richards

Summary: This policy is required to help safeguard university resources and to minimize the University's financial, legal, operational, and compliance-related risks by establishing the authority and responsibilities of University employees with regard to reviewing and executing contracts and other written documents on behalf of the University. This policy will outline the signature authority, and the delegation of signature authority, with respect to contracts and other written documents that bind the University to any legal obligation.

Policy 510 *Graduate Admissions and Continuation* (Regular)

Sponsor: Jeff Olsen

Steward: Jim Bailey

Summary: This policy has been updated to address minimum university standards for graduate admissions, graduate certificate programs, international students, visiting students, etc. The policy also now provides an appeals process for students denied admissions.

Policy 607 *Course-Based Fees for Credit Courses* (Temporary Emergency)

Sponsor: Jeff Olsen

Steward: Kat Brown

Summary: This policy's temporary emergency status must be renewed again.

For your information the following policies have had non-substantive changes approved by President's Council; references to the Attorney General's office were updated and revised to UVU General Counsel where appropriate.

- Policy 136 *Intellectual Property*
- Policy 333 *Criminal Background Checks*
- Policy 373 *Bona Fide Financial Exigency and Human Resources Reduction*
- Policy 449 *Private Sensitive Information*
- Policy 647 *Faculty Grievance*